

# Lowell Public Schools



## REPORT ON STATUS OF OUTSTANDING MOTIONS

*Report on Motions: December 18, 2019*

### ON-GOING REPORTS

Overtime & Extra Payments: Reported monthly
Lowell High School Advisory: October 2 <sup>nd</sup> , December 18 <sup>th</sup> , March 18 <sup>th</sup> , May 20 <sup>th</sup> ,
Recognize Retirees: Every June
Annual Report on Textbook Purchases: Every August

### OFFICE OF THE SUPERINTENDENT

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. SUPT				



## REPORT ON STATUS OF OUTSTANDING MOTIONS

### OFFICE OF EDUCATIONAL EQUITY & COMMUNITY EMPOWERMENT – CHIEF EQUITY & ENGAGEMENT OFFICER

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. CEEO	08/21/19	<p><u>Revise Policy School Visits, Social Media &amp; Fundraising</u></p> <p>[by Gerard Nutter]: Request policy subcommittee meet with the administration before the two October School committee meetings to review/revise policy on school committee visits, social media, fundraising.</p>	Legislative Affairs	Will be raised for discussion at one of the upcoming Policy Subcommittee meetings that will be held per the availability of the Policy Subcommittee members
2. CEEO	09/04/19	<p><u>Review School Assignment Policy</u></p> <p>[by Mayor William Samaras and Gerard Nutter]: Administration to review the JCA – School Assignment Policy and provide recommendations especially with regard to siblings and the importance of family along with the student living within the school neighborhood street directory criteria.</p>	Welcome Services/FRC	Discussed at the Policy Subcommittee meeting on December 9, 2019 and a revised policy will be presented at the January 15, 2020 School Committee meeting.
3. CEEO	09/18/19	<p><u>District Wide Recess Policy</u></p> <p>[by Gerard Nutter And Andy Descoteaux ]: Administration compile a report on the implementation of District Wide Recess Policy to see how it is being followed and consider partnering with Lowell Education Justice Alliance to form a task force for further review and recommendations on recess being taken away as punishment.</p>	Office of Equity & Engagement	Will be discussed further at one of the upcoming Policy Subcommittee meetings that will be held per the availability of the Policy Subcommittee members



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4. CEEO	10/02/19	<u><i>Training Program for School Site Council</i></u> [by Jackie Doherty]: Request the Superintendent collaborates with the Citywide Family Council to develop and implement a training/educational program for School Site Council members in preparation for school-based budgeting in Spring 2020.	Office of Equity & Engagement	<a href="#">School Site Council Memo</a> Click link for memo
5. CEEO	11/06/19	<u><i>Support Citywide Family Council</i></u> [by Jackie Doherty]: Request the Superintendent provide the committee with a plan to support the Citywide Family Council efforts to engage parents that includes regular access to school leadership, designated school contacts, assistance in promoting CFC events directly to families, school site councils, advisory councils, and parent-teacher organizations, as well as other suggestions to collaborate with CFC in support of family-school engagement.	Office of Equity & Engagement	Chief Equity & Engagement Officer met with members of the Citywide Family Council Leadership Committee on November 12, 2019 and began discussions about next steps and will provide a report of progress to the Committee at the January 15, 2020 School Committee meeting.
6. CEEO	11/20/19	<u><i>Adult Education Graduation Rate</i></u> [by Gerard Nutter]: Request Superintendent provides a report on how many Lowell Parents / Adults were enrolled in Adult Education for the last 3 years, how many out of City adults are we educating? Graduation rate of both.	Adult Education Center	Requested information will be provided in a report at the December 18 <sup>th</sup> School Committee meeting.



## REPORT ON STATUS OF OUTSTANDING MOTIONS

### OFFICE OF TEACHING & LEARNING – CHIEF OF SCHOOLS

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. CSO	12/04/19	<u>Professional Development Day</u> [by Andy Descoteaux]: Request the School Committee formally recognize the people responsible for the amazing professional development that took place across the city on Election Day as a "Spotlight on Excellence" on the next School Committee agenda.	Office of Teaching and Learning Chief Academic Officer	Will be presented 12/18/19
2. CSO	12/04/19	<u>Pyne Arts Musical Production</u> [by Andy Descoteaux]: Request the School Committee formally recognize the Joseph G. Pyne Arts Musical Production of <i>Into the Woods Junior</i> under the Direction of Mr. Rose and Mr. Jones as a "Spotlight on Excellence" on the next School Committee agenda.	Office of Teaching and Learning Chief Academic Officer	Will be presented 1/15/20



## REPORT ON STATUS OF OUTSTANDING MOTIONS

### OFFICE OF TEACHING & LEARNING – CHIEF OF ACADEMICS

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. CAO	10/18/17	<u>Report Card System</u> [by Jackie Doherty]: Request the Superintendent to review the report card system and to look at a standard base report cards for middle school students and to get a recommendation on how to proceed.	Completed 09/05/18	<a href="#">Report Card System</a> Click link for memo
2. CAO	07/17/19	<u>Teaching Cursive</u> [by Andy Descoteaux]: Ask the Superintendent to look into having our Art teachers incorporate teaching cursive to all of our students as part of their Art classes.	Completed 10/04/19	<a href="#">Teaching Cursive</a> Click link for memo
3. CAO	08/21/19	<u>Environmental Sciences Curriculum</u> [by Jacqueline Doherty]: Request the Superintendent provide the Committee with a report that highlights the LPS K-12 environmental sciences curriculum including any programs/grants offered through Project Learn or other outside entities, as well as school-based initiatives such as student recycling groups, etc.	Completed	Will be presented 12/18/19
4. CAO	10/02/19	<u>New Curriculum Initiative</u> [by Connie Martin]: Requesting that a meeting takes place relative to any new Curriculum Initiative throughout the District.	Office of Teaching and Learning Chief Academic Officer	Closed by the maker of Motion
5. CAO	10/16/19	<u>Learning a Trade at LHS</u> [by Dominik Lay]: Ask the Superintendent to develop a partnership with the Greater Lowell Technical School to afford students to learn a trade while attending Lowell High School.	Office of Teaching and Learning Chief Academic Officer	Report will be prepared once grant notification from the DESE is received.



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6. CAO	10/16/19	<u><i>Collaboration with the City Recycling</i></u> [by Dominik Lay]: Ask the Superintendent to collaborate with the City Recycling department to develop a curriculum that teaches our students how to recycle and the environmental benefits of recycling.	Completed 11/20/19	<a href="#">Recycling Memo</a> Click link for memo
7. CAO	10/16/19	<u><i>Community Service Requirement</i></u> [by Gerard Nutter]: Request LHS Sub-Committee meet to discuss possibility of adding a Community Service Requirement for all grades to count towards Graduation.	LHS Head of Schools	Taskforce will be created to look at the feasibility



## REPORT ON STATUS OF OUTSTANDING MOTIONS

### OFFICE OF FINANCE & OPERATIONS – CHIEF FINANCIAL OFFICER

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. CFO	11/06/19	<u>PEG Funding</u> [by Gerard Nutter And Andy Descoteaux]: Request School Committee vote to direct ALL PEG funding be used to update TV Studio Equipment and NOT on Personal salaries.	In Progress Dec 2019	Report is in progress/draft
2. CFO	11/06/19	<u>Status of C.E.P. Program</u> [by Gerard Nutter]: Request Update from Administration on status of C.E.P. program (Community Eligibility Provision) specifically if Gov't funding will continue/possible cuts and date when we have to reapply.	Draft 11/15/19	<a href="#">Draft Memo</a> Click link for memo Waiting for DESE response



## REPORT ON STATUS OF OUTSTANDING MOTIONS

### OFFICE OF FINANCE & OPERATIONS- CHIEF OPERATING OFFICER

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. COO	11/16/16	<u><i>Establish Monthly Meeting Dates</i></u> [by Jacqueline Doherty]: Respectfully request the Superintendent work with the School Committee and City Council Subcommittees on Facilities to establish monthly meeting dates to address the ongoing issues concerning maintenance of our school buildings.	Completed 08/01/19	<a href="#">Establish Monthly Meeting Dates</a>  Click link for memo
2. COO	04/03/19	<u><i>Assistance from Greater Lowell Technical</i></u> [by Andy Descoteaux]: Ask the Superintendent to work with the City Manager to try and obtain the use of some of the Greater Lowell Technical students to help alleviate some of the open work orders that are overwhelming our city workers.	Completed 09/10/19	<a href="#">Assistance from Greater Lowell Technical</a>  Click link for memo
3. COO	04/04/18	<u><i>Salvaged Equipment</i></u> [by Andre Descoteaux]: Ask the Superintendent to request an evaluation of all current useful and/or new equipment that is currently in the High School. That equipment should be salvaged by us and not the demolition company.	Completed 12/18/19	<a href="#">Report on Salvaged</a>  Click link for memo
4. COO	09/04/19	<u><i>Safety Procedures</i></u> [by Andy Descoteaux]: In light of recent events at Lowell High, ask the Superintendent to review ALL safety procedures at ALL of our schools. Principals should be asked if all of their outside doors are locked and/or lockable.	Completed 09/15/19	<a href="#">Safety Procedures</a>  Click link for memo
5. COO	09/18/19	<u><i>Status of Social Workers</i></u> [by Jackie Doherty]: Request the Superintendent provide the committee with a report on the status of social workers in the district, taking into account the reduction in staff and detailing how the team is working and being supported to meet the many ongoing needs of our students.	HR Office	<a href="#">Status of Social Workers</a>  Click link for memo





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6. COO	10/02/19	<u><i>Paid Family Medical Leave (PFML)</i></u> [by Connie Martin]: Requesting that the Administration provides the Committee with a report on the implementation of the New Initiative relative to the Paid Family Medical Leave (PFML) Act.	HR Office	Completed on 10/03/19
7. COO	11/06/19	<u><i>Collegiate Charter School Hours</i></u> [by Gerard Nutter]: Request Update from Administration on plans to alleviate additional transportation cost caused by the change in hours at the Collegiate Charter School of Lowell.	Ongoing Transportation John Descoteaux	Transportation is in contact with CCS to addressing any proposed changes
8. COO	11/06/19	<u><i>MSBA School Repairs Update</i></u> [by Andy Descoteaux]: Request the Superintendent provides the Committee with an update on the process of MSBA school repairs.	Ongoing Facilities	Meetings occurred @ MSBA on 11/06/19 coordination with City is ongoing
9. COO	11/20/19	<u><i>Signing In and Out of Schools</i></u> [by Bob Hoey]: Motion to review the school sign-in policy to reinforce that all visitors whether City employee or not to sign in and out of schools due to safety concerns	Facilities	<a href="#">Update on Status</a> Click link for memo Completed 12/18/19
10. COO	12/04/19	<u><i>Compensation for Substitutes</i></u> [by Dominik Lay]: Request the Superintendent provides data for compensation for Substitute Teachers and Tutors. SC is to decide whether to change compensation amount in order to address issues with shortage of Substitute Teachers.		Completed 12/18/19



**REPORT ON STATUS OF OUTSTANDING MOTIONS**

**CITY COUNCIL MOTIONS**

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3. CSO				